

Non-Disclosure Agreement

This Non-Disclosure Agreement (the "Agreement") is entered into by and between _____ with its principal offices at _____ ("Disclosing Party") and PT. Premier Language Services, located at 30th Floor, Menara Kadin, Jl Rasuna Said, Kuningan, Jakarta 12950 ("Receiving Party") for the purpose of preventing the unauthorized disclosure of Confidential Information as defined below. The parties agree to enter into a confidential relationship with respect to the disclosure of certain proprietary and confidential information ("Confidential Information").

1. **Definition of Confidential Information.** For purposes of this Agreement, "Confidential Information" shall include all information or material that has been declared as Confidential by the Disclosing Party and has been sent to Receiving Party for the purpose of translating, copy-editing or proofreading.

2. **Obligations of Receiving Party.** Receiving Party shall hold and maintain the Confidential Information in strictest confidence for the purpose of translating, editing or proofreading it for the Disclosing Party. Receiving Party shall carefully restrict access to Confidential Information only to employees involved with the translations, editing and proofreading as mentioned above. These persons will be required to sign non-disclosure restrictions at least as protective as those in this Agreement. Receiving Party shall not, without prior written approval of Disclosing Party, use for Receiving Party's own benefit, publish, copy, or otherwise disclose to others, or permit the use by others for their benefit or to the detriment of Disclosing Party, any Confidential Information. Receiving Party shall return all Confidential Information as well as its translated, edited or proofread versions to the Disclosing Party upon completion of the work.

3. **Time Periods.** The nondisclosure provisions of this Agreement shall remain valid even after the translation, editing or proofreading of the Confidential Information been completed and returned, and this information shall never be disclosed by the Receiving Party to any other party.

4. **Severability.** If a court finds any provision of this Agreement invalid or unenforceable, the remainder of this Agreement shall be interpreted so as best to effect the intent of the parties.

5. **Integration.** This Agreement expresses the complete understanding of the parties with respect to the subject matter and supersedes all prior proposals, agreements, representations, and understandings. This Agreement may not be amended except in a writing signed by both parties.

This Agreement and each party's obligations shall be binding on the representatives of such party. Each party has signed this Agreement through its authorized representative.

Disclosing Party
Signature: _____
Printed Name: _____
Position: _____
Dated: _____

Receiving Party
Signature: _____
Printed Name: _____
Position: _____
Dated: _____